

Wenona Community Code of Conduct

Document No: 700

Issue date: September 2017

Introduction

Wenona seeks to provide a caring and supportive learning environment, where students are encouraged and enabled to reach their potential. The School is committed to the achievement of the highest standards of education, in which the security, protection and comfort of our students are a high priority. All members of the Wenona community have the right to be safe, and feel safe. With this right comes the responsibility to be law-abiding citizens and to be accountable for actions that intimidate or put at risk the safety of others or oneself.

All adult members of the Wenona community have an obligation to model appropriate and responsible behaviour to the students in all circumstances. The Code of Conduct seeks to provide members of the community with guidelines for the effective development of positive relationships within the Wenona community, and to assist in promoting the values that are aligned with the School's vision and mission. The Code of Conduct sets clear standards of behaviour which are acceptable in the School environment or when attending any function or activity of or relating to Wenona, or in any location at which the School is represented. It specifies the consequences for any member of the Wenona community who does not comply with those standards of behaviour.

For the purpose of this Code of Conduct, the "Wenona community" comprises the Principal, staff, coaches, parents, guardians, step-parents, relatives, friends, supporters, carers and invitees of the School, who attend at the School or elsewhere, for the purposes of visiting, viewing, participating, supporting or being present for any official, sporting or social activity held by or for the benefit of Wenona and its students.

The Wenona Community Code of Conduct is something by which parents agree to be bound by when they sign the Conditions of Enrolment agreement with the School. Although other members of the School community are not party to these conditions, this Code of Conduct will serve as a guide for them about expected standards of behaviour.

Guiding Principles

1. All members of the Wenona community are to be treated with dignity and respect.
2. Responsible citizenship involves appropriate participation in the civic life of the community. Active and engaged members are aware of their rights but more importantly, they accept responsibility for protecting their rights and the rights of others.
3. Members of the Wenona community are expected to use non-violent means to resolve any conflict.
4. Insults, disrespectful behaviour and other hurtful acts disrupt teaching, learning and other school activities and are in direct conflict with Wenona's values, mission and vision. Members of the Wenona community have a responsibility to maintain an environment where conflict and differences can be addressed in a manner characterised by respect and civility to others.

5. Parents play an important role in the education of their children and have a responsibility to support the efforts of the Wenona staff in maintaining a safe and respectful learning, social and sporting environment for all students. Parents fulfil this responsibility when they:

- Display an active interest in their daughter's school work and progress
- Communicate honestly about student needs, such as medical, psychological or learning needs
- Encourage their daughter to be neat, appropriately dressed and prepared for school
- Ensure that their daughter attends school punctually each day
- Report absences or late arrivals to the School promptly
- Become familiar (and comply) with the Wenona Community Code of Conduct and School rules
- Encourage and support their daughter in following the rules of behaviour
- Work with Wenona staff in dealing with disciplinary issues involving their daughter.

Standards of Behaviour

All members of the Wenona community are expected to behave with respect, civility and in the manner of a responsible citizen. As a minimum, this will involve:

- Respecting and complying with all applicable Commonwealth and State laws
- Demonstrating honesty and integrity
- Respecting differences of individuals, their ideas and opinions
- Treating each other with dignity and respect at all times, especially when there is a disagreement
- Demonstrating fairness and respect to others, regardless of their ethnicity, religion, gender, sexual orientation, age or disability
- Respecting the legal and moral rights of others
- Displaying proper care and regard for School property and the property of others
- Taking appropriate measures to help those in need
- Respecting those who are in positions of authority.

General Expectation of Conduct

Wenona community members are expected to:

- Support the Principal and the Wenona staff in the development of a caring and engaging learning community
- Support the School's policies
- Acknowledge that the Principal has the ultimate responsibility to implement these policies
- Work in partnership with the teaching staff to deal promptly with areas of concern
- Treat all members of the Wenona community with respect and courtesy
- Acknowledge and affirm success in individual and school achievements.

Maintaining Physical Safety

In particular, all Wenona community members must not:

- Use any object (whether a weapon or otherwise) to threaten or intimidate or cause injury to another person
- Be in possession of, or under the influence of, or provide others with, alcohol or illegal drugs. The exception(s) is when, in the normal course of events, the School is providing hospitality to members or guests of the Wenona community and is in keeping with appropriate legal and hospitality regulations
- Cause, inflict or encourage others to verbally abuse, threaten or inflict bodily harm on another person by any physical aggression.

All Wenona community members must:

- Seek assistance from staff, if required, to resolve conflict peacefully.

Conduct at Co-Curricular, Sporting or Other Activities

When attending or participating in school activities, members of the Wenona community are expected to support the following principles:

- Students are involved in school activities primarily for their enjoyment. Spectators should therefore reward the effort of players rather than the outcome, so that the results in competitions are accepted without undue disappointment.
- Students are expected and encouraged to play by the rules and to behave appropriately. Spectators should reinforce a healthy attitude towards winning and losing by demonstrating a controlled, disciplined approach towards competition.
- Spectators should behave respectfully and courteously towards players, coaches and officials, showing respect for the rules and authority by word and example.
- Students are helped to work towards skill improvement and good sportsmanship. Spectators should not ridicule or yell at a student for making a mistake, losing a game or failing to achieve a certain level.
- Students learn best by example. Good play and participation by both the Wenona team and the opposing team should be applauded.
- The referee or official's judgement or honesty should not be questioned.
- The value of volunteers, coaches, managers and officials should be recognised, as they give of their time and resources to provide recreational activities for all students.

These guidelines support the *Independent Girls' Schools' Sports Association (IGSSA) Code of Conduct and Ethics (2014)*.

Responsibility for Other Community Members

Any parent or Wenona community member who invites a relative, friend, support, carer or other person to be present at any school sporting or social activity must at all times be responsible for that person and ensure that they act at all times in a manner consistent with this Code of Conduct.

Breach of Code of Conduct

The consequence for breaching this Code of Conduct will be as determined at the Principal's absolute discretion. As a consequence of a breach, the member(s) of the Wenona community may be:

- Banned from attending any school activity, and/or
- Banned from being on the School grounds, and/or
- Directed to restrict communications with members of the teaching staff through a nominated school representative; and/or
- Informed that the enrolment of the student of the member(s) is terminated, in the case of an extreme, multiple or prolonged breach.

The School may take such other steps as it may in its reasonable discretion determine appropriate, according to the nature of the breach. The member of the Wenona community has the right to appeal the School's decision, as per the **Wenona Grievance Procedures for Parents, Students and Members of the Public.**

The School recognises that the vast majority of interactions within the Wenona community are overwhelmingly positive and productive. The School remains very grateful for the ongoing support from and partnership with, the Wenona community in the care and development of your daughter.

Publishing and review schedule

Published to	Access	Key note/date
Master Policy Register (signed original)	Senior Executive Compliance Coordinator	
Master Policy Online Register (editable format soft copy ie. Word)	Senior Executive Compliance Coordinator	October 2016
Portal (Pdf copy only)	Yes	
Staff Handbook	No	
Student Planner	Yes	
	Name/Signature	Date
Reason for document	Internal Control <input checked="" type="checkbox"/>	BOSTES <input type="checkbox"/>
Written / Amended	A Pearce	September 2017
Approved	Deputy Principal	September 2017
Ratified	Dr B Scott	September 2017
Next review due	January 2018	
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